

# Revised Charges for Deposition of

## Archaeological Archives

Norfolk Museums Service

July 2022

These are the updated archaeological archive deposition charges for the financial year 2022-2023 onwards. As before we are fixing the charge for three years. These charges are for archives where the fieldwork is as a result of planning permission conditions. There is no charge for archaeologically sterile sites, though these archives must still be deposited.

The deposition charge applies to all aspects of an archive, both physical and digital.

Our minimum deposition charge covers the staff time and administration work in processing the archive, before and after deposition, and the storage of both the physical and digital material in perpetuity, as well as the wider costs associated with being able to accept archaeological archives.

### The charges are as follows:

New Archive charge, where the accession number is issued between 6<sup>th</sup> April 2022 to 5<sup>th</sup> April 2025

£450 per archive, up to 6 boxes in size. This includes digital only archives.

Plus £115 per box for 7<sup>th</sup> box onwards

Archive charge, where the accession number was issued between 6<sup>th</sup> April 2019 to 5<sup>th</sup> April 2022

£425 per archive, up to 6 boxes in size. This includes digital only archives.

Plus £110 per box for 7<sup>th</sup> box onwards

Archive charge, where the accession number was issued between 2016 and 5<sup>th</sup> April 2019

£395 per archive, up to 6 boxes in size. This includes digital only archives.

Plus £100 per box for 7<sup>th</sup> box onwards

The charges are payable on deposition. VAT is payable on the charges.

If you have any queries please contact:

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The latest copy of the Deposition Requirements can be found at:

[View the latest copy of the Deposition Requirements](#)

